INDO ASIAN ACADEMY DEGREE COLLEGE

KALYAN NAGAR, BANGALORE, KARNATAKA, INDIA- 560043

(Approved by AICTE, Affiliated to Bengaluru North University, Recognized by Govt. of Karnataka)

AICTE - MANDATORY DISCLOSURE

AICTE – Permanent ID	1-44340725244
AICTE – Application ID	1-44644419329
AICTE – Region	South – West
AISHE CODE	C-21081
Website	www.indoasianacademy.com

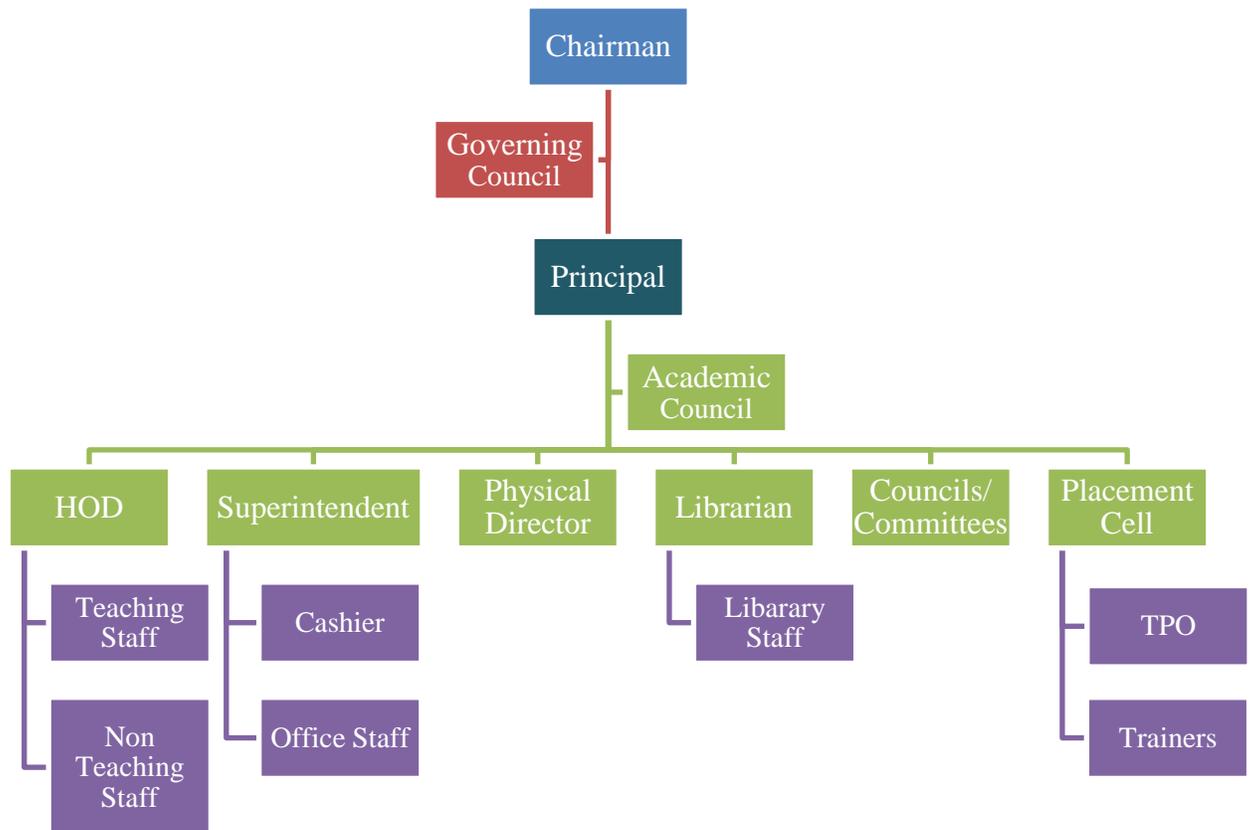|		
1.	**NAME OF THE INSTITUTION**	**INDO ASIAN ACADEMY DEGREE COLLEGE** No. 351/337/35-2B, Outer Ring Road, Adjacent to Kalyan Nagar Bus Stop, Kalyan Nagar, Bengaluru-560043 Phone No. 080 25453880 Mobile No. 9900475707 Email: principaliaadc@gmail.com
2.	**NAME AND ADDRESS OF THE TRUST**	**INDO ASIAN ACADEMY EDUCATION TRUST** #10, 4th 'D' Main, HRBR Layout, 2nd Block, Kalyan Nagar, Bangalore - 560043 Phone No:9845189250 Email: tenaidu@gmail.com
3.	**NAME AND ADDRESS OF THE PRINCIPAL**	**Dr. N. Bharathi** #5, Bhanu Villa B Cross, Vijaya Bank Colony Banaswadi, Bangalore – 560043 Mobile No. 9916101958 Email: bharathinanda2015@gmail.com
4.	**NAME OF THE AFFILIATING UNIVERSITY**	**BENGALURU NORTH UNIVERSITY**

5. **5A GOVERNANCE**

The Governing Council of Indo Asian Academy Degree College is constituted to oversee the academic and administrative functions of the institution. The council includes eminent academicians, industry experts, and administrative leaders to ensure the institution's growth and compliance with regulatory standards.

- Governing Council Committee

S No	Name	Affiliation	Membership
1	Prof. Dr. T. Ekambaram Naidu	Founder Chairman Indo Asian Academy Education Trust	President
2	Dr. Chandrasekaraiah M G	Bengaluru North University Nominated Member	Bengaluru North University Nominated Member
3	Dr. N. Bharathi	Director Indo Asian Academy Degree College	Member(IAADC)
4	Prof. Dr. J R Vishwanath	Retd. Professor	Member(IAADC)
5	Prof. M. Venu Gopal Naidu	Retd. Professor PES Institute of Mgt Studies	Member(IAADC)
6	Prof. M. R. Hidayathulla	Vice Principal Indo Asian Academy Degree College	Member(IAADC)
7	Prof. Vanitha Senthil Kumar	Professor Indo Asian Academy Degree College	Member(IAADC)
8	Prof. Margaret Manjula	Vice Principal Indo Asian Academy PU College	Member(IAADC)
9	Dr. Rama. K	Principal Indo Asian Womens Degree College	Member(IAWDC)

The council plays a pivotal role in strategic planning, policy formulation, and monitoring the implementation of academic initiatives. It ensures adherence to quality benchmarks, fosters innovation in teaching and learning, and supports the institution's mission of delivering excellence in higher education.

- **ORGANIZATION CHART**

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                        ┌──────────────┐
                        │   Chairman   │
                        └──────┬───────┘
              ┌──────────┐     │
              │ Governing│     │
              │ Council  │     │
              └──────────┘     │
                        ┌──────┴───────┐
                        │   Principal  │
                        └──────┬───────┘
                               │   ┌──────────┐
                               │   │ Academic │
                               │   │ Council  │
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 │HOD │ │Superint.│ │Physical│ │Librarian│ │Councils/ │ │Placement │
 └────┘ └─────────┘ │Director│ └────────┘ │Committees│ │  Cell    │
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Chairman

Governing Council

Principal

Academic Council

| HOD | Superintendent | Physical Director | Librarian | Councils/ Committees | Placement Cell |

- Teaching Staff
- Non Teaching Staff
- Cashier
- Office Staff
- Libarary Staff
- TPO
- Trainers

5B. ACADEMIC COUNCIL COMMITTEE

The Academic Council is the principal body responsible for coordinating and supervising the implementation of academic policies in alignment with the affiliated university's guidelines. It formulates policies, sets objectives, and prepares plans for effective implementation while providing strategic guidance to the institution, ensuring alignment with the principles of technical education and the nation's needs.

The committee will meet once in an Academic year and participate in a meeting for 2 or 3 hours.

The following is the list of committee members.

S.No	Name	Affiliation	Membership
1	Prof.Dr. T. Ekambaram Naidu	Founder Chairman	Chairman
2	Dr. N. Bharathi	Principal Indo Asian Academy Degree College	Secretary
3	Dr. Rama K	Principal Indo Asian Womens Degree College	Member
4	Prof. M.R. Hidayathulla	Vice Principal Indo Asian Academy Degree College	Member
5	Prof. Vanitha Senthil Kumar	HoD Department of Commerce and Mgmt Indo Asian Academy Degree College	Member
6	Prof. Vidya Ghanshyam	HoD Department of Commerce and Mgmt Indo Asian Womens Degree College	Member
7	Dr. Diwakar D.S.	Sr. Consultant/Scientist Imcc	Member
8	Ms. Vinutha M.	HoD Department of English IndoAsian Womens Degree College	Member

5C. ESTABLISHMENT OF GRIEVANCE REDRESSAL CELL

In tune with the policy of Indo Asian Academy Degree College to ensure better services to students, the Grievance Redressal Committee and Online Grievance Redressal Mechanism have been formed in accordance with the guidelines of UGC and AICTE. This committee addresses the grievances of both students and staff. The details of the committee are furnished below.

S.no	Name	Designation
1	Dr. N. Bharathi, Principal	Convenor
2	Prof. M.R. Hidayathulla	Member
3	Prof. Vanitha Senthil Kumar	Member
4	Ms. Leena Vasudevan	Member
5	Mr. Veerabhadriah	Member

Grievance Redressal Mechanism

OFFLINE: The complaint forms are made available with the Convenor of the Cell. Aggrieved parties have to fill the complaint form and submit the same along with necessary supporting documents (If any), for further course of action and redressal.

ONLINE: Staff and students may express their concerns through the online mode by filling the form available in the college website.

Grievances can also be registered by writing an email to
iaadcgrievances@indoasianacademy.com

5D. ESTABLISHMENT OF ANTI-RAGGING COMMITTEE

The Anti-Ragging Committee of Indo Asian Academy Degree College serves as the Supervisory and Advisory body to maintain a ragging-free environment on the campus.

The Anti-Ragging Squad, comprising designated office bearers, operates under the Committee's guidance and actively monitors areas such as canteens, classrooms, and other common student gathering spots.

The Committee is responsible for formulating strategies and action plans to effectively prevent ragging by implementing a series of proactive activities and initiatives.

The following is the list of committee members.

S.No	Name	Designation	Membership
1	Prof. Dr. N. Bharathi	Principal	Chairman
2	Prof.Chandrasekhar B.V	Chief Librarian NSS officer	Member
3	Prof. Vanitha Senthil Kumar	HoD Department of Commerce and Mgmt	Member
4	Prof. Veerabhadriah C.	HoD Department of Kannada	Member
5	Ms. Sowmya	Asst Professor	Member
6	Ms. Leena Vasudevan	Asst Professor	Member

5E. ESTABLISHMENT INTERNAL COMPLAINTS COMMITTEE

Indo Asian Academy Degree College is dedicated to providing a safe and inclusive environment for staff and students. In line with the UGC Prevention, Prohibition, and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational

Institutions Regulations, 2015, the institution has established an Internal Complaints Committee (ICC). This initiative reflects the college's zero-tolerance policy toward sexual harassment and its commitment to fostering a gender-discrimination-free campus.

The ICC has a Presiding Officer (chairperson), who is a female faculty member employed at the senior-most level. The other members include women faculty members, non-teaching employees, and student representatives from MBA. Each member of the Committee will hold office for not more than three years.

The following is the list of committee members.

S.No	Name	Designation	Membership
1	Prof. Dr. N. Bharathi	Principal	Chairman
2	Prof. Dr. Jaishri Tiwari	HoD	Member
3	Prof. Hemalatha	HoD	Member
4	Prof. Vanitha Senthil Kumar	HoD	Member
5	Prof. Anjali M.	HoD	Member
6.	Ms. Shobha Kori	Accountant	Member
7.	Ms. Anitha	Accountant	Member
8.	Ms. Keerthika	Student	Member
9.	Lahari Priya B.N.	Student	Member
10.	Aishwarya J.	Student	Member

5E. ESTABLISHMENT INTERNAL QUALITY ASSURANCE CELL

To create quality, to maintain quality, to enhance quality in all spheres - that is the task of the IQAC or the Internal Quality Assurance Cell of the college. The IQAC is the central quality- monitoring body of the institution. It functions under the Chairmanship of the Principal and comprises senior faculty members, representative from the local community and a student representative. Its aim is to develop and maintain a system to promote academic and administrative excellence.

- It defines the short-term and long-term objectives of the institution.

- It creates a benchmark for quality-enhancement measures.

- It devises a work plan to achieve objectives.

- It monitors and coordinates the execution.

The following is the list of IQAC committee members.

S.no	Name	Designation
1	Prof. Dr. N. Bharathi	Chairperson
2	Prof. M.R. Hidayathulla	Coordinator
3	Prof. Vanitha Senthil Kumar	Joint Coordinator
4	Dr. Jaishri Tiwari	Member
5	Mr. C.G. Patil	Administrative Member

5F. ESTABLISHMENT OF SC/ST COMMITTEE

As per AICTE guidelines, a committee is formed for prevention of atrocities against SC/ST students under the Act No. 33 of the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989. In case of any grievance in this regard, students can approach the committee for redressal. The committee will suggest measures to prevent atrocities, if any against any of the SC/ST students in the institute and to ensure the feeling of security amongst them as per the provisions in the said act.

The following are the members of SC/ST Committee.

S.No	Name	Designation	Membership
1	Dr. N. Bharathi	Principal	Chairman
2	Prof. M.R. Hidayathulla	Vice Principal	Member
3	Ms. Anushya A	Assistant Professor	Member
4	Prof. Chandrasekhar B.V	Chief Librarian	Member
5	Mr. Arun	Accountant	Member

6. PROGRAMMES

Name of the Programs approved by AICTE	**BBA + BCA**
Name of the Program accredited by NBA	Nil
Status of the accreditation of the program	Nil
Total Number of Programs	**02**
Number of Seats	**240+180=420**
Duration	**3 Years**
Cut off marks/rank of admission during the last 3 years	**>=35 %**

7. Faculty

Department: MANAGEMENT

S.No	Faculty Name	Designation	Qualification	Experience
1.	Prof. Anand M.S	Professor	M B A	23
2.	Prof. Krishna Kishore K	Professor	M.Com	23
3	Dr. Jaishri Tiwari	Professor	Ph.D.	14
4	Prof. Hemalatha V	Associate Professor	M.A, M.Phil., (Ph.D.)	12
5	Prof. Aisha Sabath	Associate Professor	M.A, B.Ed.	28
6	Mr. Veera Bhadraiah C	Assistant Professor	M.A. Kannada	13
7	Ms. Azmathunnisa	Assistant Professor	M.Com.	04
8	Ms. Lakshmi A	Assistant Professor	MBA	01
9	Mr. Mohan A	Assistant Professor	M.Com.	01
10	Ms. Lavanya A	Assistant Professor	M.Com.	01
11	Mr. Noor Mohammed	Assistant Professor	MBA	01
12	Mr. Venkatesh T	Assistant Professor	M.Com.	01
13	Ms. Swaroopa Shiva Prasad	Assistant Professor	M.Com.	15
14	Ms. Priyanka S	Assistant Professor	M.Com	
15	Ms. Shaista Ameena	Assistant Professor	M.Com	01
16	Mr. Sheikh Mohammed Yussuf	Assistant Professor	M.Com.	02
17	Mr. Yogesh P	Assistant Professor	M.Com.	01
18	Mr. Aklesh Dung Dung	Assistant Professor	M.Com.	01
19	Ms. Anitha T	Assistant Professor	M.Com.	
20	Ms. Swetha Sharma	Assistant Professor	M.A. Hindi	10

Department: COMPUTER APPLICATIONS

S.No.	Faculty Name	Designation	Qualification	Experience
1	Prof. M R Hidayathulla	Professor	M.Sc. (CS)	23
2	Prof. Anjali M	Professor	M.Tech.	18
3	Prof. G Sheeba Margaret Beulah	Associate Professor	M.Sc.(CS), M.Phil.	18
4	Prof. Shambulingaiah	Associate Professor	M.A. Kannada M.A. Sanskrit	23
5	Prof. Margaret X	Associate Professor	M.A. English M.A. Sociology M.Phil.	26
6	Prof. Manjunath Bestha	Associate Professor	M.Sc.(CS)	10
7	Ms. Pooja S	Assistant Professor	MCA	01
8	Ms. Vanitha S	Assistant Professor	MCA	04
9	Ms. Ashwini N	Assistant Professor	M.Sc.(CS)	04
10	Ms. Potteti Pushpakala	Assistant Professor	M.Sc.(CS)	02
11	Mr. Gopinath	Assistant Professor	M.Sc.(CS)	01
12	Ms. Sajida Shireen C F	Assistant Professor	M.A	14
13	Ms. Preetha L A	Assistant Professor	M.A.	04
14	Ms. Dinesh Kumar O	Assistant Professor	M.Sc.(CS)	04
15	Mr. Prasanna Timmanna Hegde	Assistant Professor	MCA	01

8. **Profile of the Principal**

Dr. N. Bharathi, the esteemed Principal of Indo Asian Academy Degree College, brings with her a rich and vast experience of 32 years in the field of education. Awarded a doctoral degree in Commerce, she has consistently demonstrated exceptional expertise and a commitment to academic excellence. Her visionary leadership and dedication to promote innovation have played a pivotal role in the growth and success of the institution.

Name of the Teaching Staff	Dr. N. Bharathi
Date of Birth	28-04-1970
Designation	Principal
Education Qualification	M.Com, MBA, M.Phil., PGDBA, Ph.D.
Specialization	Human Resource
Ph.D.	Awarded Doctoral Degree for the Thesis on "A Study on Retention Strategies in IT & ITES Sector in Bangalore"
Courses Taught at UG/ PG level	Financial Management, Cost Accounting, Corporate Accounting, Management Accounting, Organizational Behaviour, Human Resource Management, Business Statistics, Operation Research etc.
Date of Joining	02 – 07 - 2015
Work Experience	<table><tr><th>Teaching</th><th>Research</th><th>Industry</th><th>Others</th></tr><tr><td>32</td><td>05</td><td>0</td><td>0</td></tr></table>
Research Guidance	-
Research Papers Published	<table><tr><th>National</th><th>International</th></tr><tr><td>09</td><td>04</td></tr></table>

Papers Presented	12
Projects at Masters level	60
Books Published / Patents	01
Professional Memberships	BOE (Member), BOS(Member) ,
Awards	Awarded as Best Principal by Karnataka Journal Academy , Hanumanth Nagar , Bangalore
Grants Fetched	-
Interaction with Professional Institutions	-

9. Fee Structure (BCA & BBA)

Indo Asian Academy Degree College follows a transparent and well-structured fee policy for its BCA and BBA programs, ensuring compliance with regulatory guidelines while maintaining affordability and accessibility for students. The following outlines the fee structure for these courses.

- **Course: BCA**

Particulars	Karnataka	Non Karnataka
Registration Fee	Rs. 20,000	Rs. 25,000
First Year Fee	Rs. 70,000	Rs. 80,000
Second Year Fee	Rs. 70,000	Rs. 80,000
Third Year Fee	Rs. 70,000	Rs. 80,000

- **Course: BBA**

Particulars	Karnataka	Non Karnataka
Registration Fee	Rs. 20,000	Rs. 25,000
First Year Fee	Rs. 60,000	Rs. 72,000
Second Year Fee	Rs. 60,000	Rs. 72,000
Third Year Fee	Rs. 60,000	Rs. 72,000

- **Hostel Fee:**

Students who opt to stay in the hostel will be charged a separate hostel fee, which covers accommodation, maintenance, mess charges and utility services like electricity and water.

Particulars	Fee
Hostel Fee	Rs. 85,000(per annum)

10. Admission
- Number of seats sanctioned with the year of approval

Course	Approved Intake	Year of Approval
BBA	240	2024
BCA	180	2024

11. Admission Procedure

Indo Asian Academy Degree College welcomes applications for its BCA and BBA programs for the academic year 2025-26. These programs are designed to equip students with a strong foundation in business management, leadership, and information technology, preparing them for dynamic career opportunities. The admission policy ensures a fair, transparent, and merit-based selection process, outlining the eligibility criteria, application procedure, and selection guidelines.

- **Eligibility Criteria**
  - **Educational Qualification**: PUC/12th Grade/ 'A' Level/ 10+2/ISC or its equivalent

- **Application Process**
  1. **Online Application**:
     - Visit our official website and fill out the online application form.

  2. **Offline Application**:
     - Application forms are available at admission office.
     - Submit the completed form along with the required documents and application fee at the admissions office.

12. Criteria and Weightages for Admission
- **Describe each criterian with its respective weightages i.e. Admission Test, marks in qualifying examination etc.**

	Academics (X , PUC/12th Grade/ 'A' Level/ 10+2/ISC or its equivalent)	100 %

13. List of Applicants

14. Result of Applicants Under Management seats / vacant seats

15. Information of Infrastructure and other resources available

Room No.	Room type (mention Class Room/Laboratory/Toilet, etc.)	Carpet area (in m2)
Ff1	Principal Directors Office	82
Ff2	Board Room	82
Ff2A	Cabin for Head of Dept	10.7
Ff2B	Cabin for Head of Dept	10.7
Gf1	Security	10
Gf17	Principal Directors Office	42.5
Gf18	Cabin for Head of Dept	20
Gf2	Office All Inclusive	150
Gf2A	Reception Area	19
Gf3	Housekeeping	15
Gf4	Maintenance	15
Gf6	Exam Control Office	42
Gf7	Placement Office	40
Vf1	Pantry for Staff	47
Vf6	Central Store	33
Ff3	Boys Common Room	107
Ff6	Girls Common Room	107
Gf2A	Stationery Store	10
Gf5	First aid cum Sick Room	13.3
Tlt1	Toilet	220
Vf2	Cafeteria	164
Vf6	Others	33
Ff10	Computer Centre	164
Ff7	Classroom	82
Gf10	Classroom	82
Gf14	Classroom	82
Gf15	Classroom	82
Gf16	Classroom	82
Gf9	Classroom	82
Sf1	Classroom	82

Sf2	Classroom	82
Sf3	Classroom	82
Sf4	Classroom	82
Sf6	Classroom	82
Sf7	Classroom	82
Sf8	Classroom	82
Tf1	Classroom	82
Tf1A	Seminar Hall	360
Tf2	Classroom	82
Tf3	Classroom	82
Tf4	Classroom	82
Tf5	Classroom	82
Tf6	Classroom	82
Tf7	Classroom	82
Tf8	Classroom	82
Vf1	Classroom	82
Vf10	Tutorial Room	30
Vf3	Tutorial Room	43
Vf4	Tutorial Room	33
Vf5	Language Laboratory	30
Vf6	Classroom	82
Vf7	Classroom	82
Vf8	Tutorial Room	30
Vf9	Tutorial Room	30
Ff9	Computer Center	164
Sf1	Library & Reading Room	360

- **Barrier Free Built Environment for disabled and elderly persons**: Yes

- **Fire and Safety Certificate**: Yes

- **Hostel Facilities**: Yes

- **Library Books:**

Management

Volumes	5941
Titles	2800
Number of Journals published in India	15

Number of Journals published at abroad	02
Number of eBook titles	00

Computer Applications

Volumes	3746
Titles	1700
Number of Journals published in India	05
Number of Journals published at abroad	02
Number of eBook titles	00

- **Innovation Cell** :   Yes

- **Social Media Cell**:   Yes

- **Compliance of the Academic Bank of Credit (ABC), applicable to PGCM/**

  PGDM Institutions and University Departments: NA

- **Games and Sports Facilities**: Yes

16. Enrolment and placement details of students in the last 3years:

Year	Course	Number of Students Enrolled	Number of Students Placed
2022 – 2023	**BCA**	**05**	**01**
	BBA	**04**	**02**
2023 – 2024	**BCA**	**10**	**02**
	BBA	**10**	**05**
2024 – 2025	**BCA**	**40**	**08**
	BBA	**15**	**02**

17. List of Research Projects / Consultancy Works: Nil

18. **MoU's with Industries**: Yes (Total 5 Mou's with the Industry)

All India Council for Technical Education
(A Statutory body under Ministry of Education, Govt. of India)
Nelson Mandela Marg,Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org

APPROVAL PROCESS 2024-25

Letter of Approval (LoA)

F.No. South-West /2024-25/1-44340725244

Date of Approval: 09-May-2024

To,
The Chairman
INDO ASIAN ACADEMY EDUCATION TRUST
35-2B, OUTER RING ROAD, ADJACENT TO KALYAN NAGAR BUS STOP, KALYAN NAGAR, BANGALORE,
BANGALORE,BANGALORE URBAN
Karnataka,560043

Sub: Letter of Approval for New Institution 2024-25

Sir/Madam,

In terms of the provisions under the All India Council for In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 notified by the Council vide notification number F. No. AB/AICTE/REG/2020 dated 4th February, 2020 and amended on 24th February 2021 and norms, standards, procedure and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Permanent Id	1-44340725244	Application Id	1-44340725244
Name of the Institute	INDO ASIAN ACADEMY DEGREE COLLEGE	Name of the Society/ Trust/ Company	INDO ASIAN ACADEMY EDUCATION TRUST
Institute Address	35-2B, OUTER RING ROAD, ADJACENT TO KALYAN NAGAR BUS STOP, KALYAN NAGAR, BANGALORE, BANGALORE, BANGALORE URBAN, Karnataka, 560043	Society/ Trust/ Company Address	35-2B, OUTER RING ROAD, ADJACENT TO KALYAN NAGAR BUS STOP, KALYAN NAGAR, BANGALORE, BANGALORE,BANGALORE URBAN Karnataka,560043
Institute Type	Private-Self Financing	Region	South-West

For conduct of the following Courses with the Intake indicate below for the Academic Year 2024-25*

Sr. No.	Level	Program	Course	Affiliating University/ Board	Intake Approved for 2024-25
1	UNDER GRADUATE	MANAGEMENT	BBA	BENGALURU NORTH UNIVERSITY	240
2	UNDER GRADUATE	COMPUTER APPLICATIONS	BCA	BENGALURU NORTH UNIVERSITY	180

The approval of BBA/BCA/BMS courses is on " as is where is basis" Intake Approved for BBA/BCA/BMS Course is Subject to the approval of the Concern University.

1. The management shall provide adequate funds for development of infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
2. The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council from time to time.
3. The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the Institution
4. The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
5. No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
6. The Institution shall not have any collaborative arrangements with any other Indian and / or Foreign Universities for conduct of technical courses without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution
7. The Institution shall not conduct any course(s) as specified in the Approval Process Handbook without prior permission / approval of AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
8. The Institution shall operate only from the approved location, and that the institution shall not open any off campus study centers / extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.

Application No:1-44340725244
Note: This is a Computer generated Report. No signature is required.
Printed By : aict1ze1098

Page **1** of **2**

Letter Printed On:10 May 2024

9. The accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or persons authorized by it.

10. Heads of Departments, the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales are as per the norms prescribed by the AICTE from time to time. The Institution shall publish an information booklet before commencement of the academic year giving details regarding the Institution and courses / programs being conducted, Fees charged and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet may be made available to the stakeholders of the technical education. The mandatory disclosure information, as per directions in the AICTE website / Approval Process Handbook, shall be put on the Institution Website. The information shall be revised every year with updated information about all aspects of the Institution.

11. It shall be mandatory for the Institution to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.

12. As per mandatory Disclosure of APH 2024-27(Annexure-18, page180) Institutions must disclose the following information submitted to Council at the Prominent location on its website.

 i. Department wise availability of Infrastructure along with approved courses and intake approved by the Council.

 ii. Faculty details: Department wise: Name& Designation of the faculty members/teaching staff along with their qualification, tenure of service in your organization, total experience, Institution should also disclose Student Faculty Ratio, Cadre Ratio.

 iii. Additionally, Audited Financial Statements for every Financial year on year to year basis.

13. If the Institution fails to disclose the information or suppress and / or misrepresent the information, appropriate action as per the notified regulations shall be initiated against the Institution.

14. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.

15. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.

16. In the event of a student / candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution to the student / candidate withdrawing from the program. It would not be permissible for the Institution to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.

17. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institutions, the Council shall take appropriate action as per the notified regulations.

18. It is mandatory to comply all the essential requirements as given in APH 2024-25(Appendix 6).

19. AICTE Approved Institutes are encouraged to make efficient use of the flagship schemes like:

 1. Parakh: Student Gap analysis portal bases services.
 2. Students Scholarship schemes like Pragati, Saksham, Swanath, ADF, etc.
 3. Course in Indian Languages.
 4. ATAL FDPs: Faculty training for Emerging areas and cutting edge Technologies.
 5. Augmenting Utilization of Research Assets (AURA).
 6. Smart India Hackathon: World's largest Open Innovation Platform.

The Government/ Management of the Institution shall strictly follow further conditions as may be specified by the Council from time to time.The Council may withdraw the approval, in case it observe any violation of the above conditions and/or non- adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

NOTE: If the State Government / UT / DTE / DME has a reservation policy for admission in Technical Education Institutions and the same is applicable to Private & Self-financing Technical Institutions, then the State Government / UT/ DTE / DME shall ensure that 10 % of Reservation for EWS would be operational from the Academic year 2022-23. However, this would not be applicable in the case of Minority Institutions referred to the clause (1) of Article 30 of Constitution of India

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